

OCT 13 2015

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Kristen Clark

TODAY'S DATE: 10/06/15

DEPARTMENT: Extension / 665

COUNTY JUDGE

SIGNATURE OF DEPARTMENT HEAD:

X *Kristen Clark*

REQUESTED AGENDA DATE: 10/13/15

SPECIFIC AGENDA WORDING: Requesting approval for Johnson County 4-H to plant a tree near the community garden maintained by the Johnson County Master Gardeners at the Guinn Justice Ctr. To commemorate the 100 yr. anniversary of the Texas Forest Service.

PERSON(S) TO PRESENT ITEM: Kristen Clark, CEA-4-H

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME: 2 minutes

ACTION ITEM: X

WORKSHOP: _____

(Anticipated number of minutes needed to discuss item) **CONSENT: _____**

EXECUTIVE: _____

STAFF NOTICE:

COUNTY ATTORNEY: _____

IT DEPARTMENT: _____

AUDITOR: _____

PURCHASING DEPARTMENT: _____

PERSONNEL: _____

PUBLIC WORKS: _____

BUDGET COORDINATOR: _____

OTHER: _____

*******This Section to be Completed by County Judge's Office*******

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____